

Contract User Guide for ITT72 1B: PSGW

ITT72 Category 1: Cellular Services & Devices: Public Safety Grade Wireless ONLY

UPDATED: 5/2/2019

Contract #:	ITT72 Category 1
MMARS MA #:	ITT72 – PSGW*
Initial Contract Term:	April 17, 2019 – June 30, 2022
Maximum End Date:	One option to renew for up to two (2) years to [June 30, 2024]
Current Contract Term:	April 17, 2019 – June 30, 2022
Contract Manager:	Ashish Patel, 617-720-3190, ashish.s.patel@mass.gov
This Contract Contains:	Environmentally Preferable Products
UNSPSC Codes:	83-11-16 - Mobile communications services 43-19-15 - Personal communication devices
Notes:	For use by Public Safety entities ONLY

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

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Contract Summary

This is a Statewide Contract for Cellular Services & Devices. This contract for Cellular Services & Devices offers cellular voice and data wireless services, and related equipment and accessories. This contract replaces Statewide Contract ITT46 – Network Services Category 3. This contract user guide applies only to ITT72 1B Public Safety Grade Wireless Data Services.

Contract Categories

This contract includes one category and two sub categories as listed below:

Category 1A: Use of this is mandatory for Executive Department Agencies and optional for use by other Eligible Entities. The Executive Office of Technology Services and Security (EOTSS) will be responsible for vendor service delivery management, oversight of cellular services and devices used across the Executive Department, and day-to-day administration of the contract.

Category 1B: will be available for use by those Eligible Entities who do not opt to use Category 1A. Public Safety Grade Wireless Data Services is a sub section of Category 1B.

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, and other attachments, visit www.COMMBUYS.com and search for ITT72 to find related Master Blanket Purchase Order's (MBPO) information. All common contract documents are located in the "Master Contract Record" MBPO for ITT72 and can be accessed directly by visiting MBPO [PO-19-1080-OSD03-SRC01-16048](#).
- To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the [Vendor Information](#) page.

Who Can Use This Contract

Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

Construction Materials and Services: G.L. c. 149, s. 44A; G.L. c. 30, § 39M.

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Eligible Entities

Please see the standard list of Eligible Entities on our [Who Can Use Statewide Contracts](#) webpage.

State agencies purchasing off this contract are asked to coordinate purchases with their agency Secretariat and to follow all relevant purchasing guidelines established by their respective Secretariat.

Purchasing off the Public Safety Grade Wireless Data Services category of ITT72 is further restricted to Eligible Entities that substantially provide public safety or first responder services, as defined by the following NAICS codes. Please note that the definition of Eligible Entity varies across wireless carrier. Any questions about eligibility can be directed to the Executive Office of Public Safety and Security (EOPSS) Public Safety Broadband Office (PSBO) at psbo@mass.gov.

AT&T (FirstNet)	Verizon Wireless
<p>Primary Users (those Public Safety Entities that act as first responders, i.e., those entities whose primary mission and job function is to provide services to the public in the area of law enforcement, fire protection, or emergency medical services)</p> <ul style="list-style-type: none">621910 - Ambulance Safety Services922120 - Police Protection922160 - Fire Protection922190 - Emergency Planning and Management Offices > Government Public Safety Answering Points > Emergency (911) Call Dispatching <p>Extended Primary Users (those Public Safety Entities – which may be individuals, agencies, organizations, non-profit companies – that are not Primary Users, but who may be called upon to support Primary Users with the mitigation, remediation, overhaul, clean up, restoration, or provision of other services, including necessary government services, that are required during the time of an emergency or its aftermath)</p> <ul style="list-style-type: none">624230 - Emergency and Other Relief Services922110 - Courts922130 - Legal Counsel and Prosecution922140 - Correctional Institutions922150 - Parole Offices and Probation Offices926130 - Regulation and Administration of Communications, Electric, Gas, and Other Utilities928110 - National Security <p>In addition, entities responsible for the construction, maintenance and repair of critical infrastructure and</p>	<p>First Responders (those Eligible Entities whose primary mission and job function is to provide services to the public in the area of law enforcement, fire protection, or emergency medical services)</p> <ul style="list-style-type: none">621910 - Ambulance Services922120 - Police Protection922160 - Fire Protection (except private) <p>National Security and Public Safety Users (those Eligible Entities that primarily provide national security or public safety services)</p> <ul style="list-style-type: none">922110 - Courts922130 - Legal Counsel and Prosecution922140 - Correctional Institutions922150 - Parole Offices and Probation Offices922190 - Other Justice, Public Order, and Safety Activities923120 - Administration of Public Health Programs928110 - National Security926120 - Regulation and Administration of Transportation Programs926150 Regulation, Licensing, and Inspection of Commercial Sectors926130 - Regulation and Administration of Comms, Electric, Gas, Utilities921150 - American Indian and Alaska Native Tribal Governments921190 - Other General Government Support921110 - Executive Offices

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<p>assigned one of the following NAICS codes are eligible to purchase the AT&T FirstNet Solution as Extended Primary Users:</p> <p>Energy</p> <ul style="list-style-type: none">213111 - Drilling Oil and Gas Wells213112 - Support Activities for Oil and Gas Operations221111 - Hydroelectric Power Generation221112 - Fossil Fuel Electric Power Generation221113 - Nuclear Electric Power Generation221114 - Solar Electric Power Generation221115 - Wind Electric Power Generation221116 - Geothermal Electric Power Generation221117 - Biomass Electric Power Generation221118 - Other Electric Power Generation221121 - Electric Bulk Power Transmission and Control221122 - Electric Power Distribution221210 - Natural Gas Distribution237120 - Oil and Gas Pipeline and Related Structures Construction333611 - Wind Turbine486210 - Pipeline Transportation of Natural Gas562213 - Solid Waste Combustors and Incinerators <p>Communication</p> <ul style="list-style-type: none">237130 - Power & Communications Line & Related Structures Construction517110 - Telecommunications, wired517210 - Wireless Telecommunications Carriers (except Satellite)517212 - Cellular and other Wireless Telecommunications517410 - Satellite Telecommunications517911 - Telecommunications Resellers517919 - All Other Telecommunications <p>Alarm Systems</p> <ul style="list-style-type: none">238210 - Alarm Systems (multiple definitions)334290 - Alarm Systems - Other Communications Equipment Manufacturing423610 - Alarm Systems - Electrical Apparatus & Equipment, Wiring, Supplies & Related Equipment Merchant Wholesalers	

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AT&T (FirstNet)	Verizon Wireless
<p>561620 - Alarm Systems 561621 - Security Systems Services except Locksmiths</p> <p>Water 221310 - Water Supply and Irrigation Systems 221320 - Sewage Treatment Facilities 541620 - Environmental Consulting Services 561990 - Admin & Support/Waste Management & Remediation Service All Other Support Services 562111 - Solid Waste Collection 562112 - Hazardous Waste Collection 562119 - Other Waste Collection 562211 - Solid Waste Landfill 562212 - Hazardous Waste Treatment and Disposal 562213 - Solid Waste Combustors & Incinerators 562219 - Other Nonhazardous Waste Treatment and Disposal 562910 - Remediation Services 562920 - Materials Recovery Facilities 562991 - Septic Tank and Related Services 562998 - All Other Miscellaneous Waste Management Services 924110 - Administration of Air & Water Resource & Solid Waste Management Programs</p> <p>Transportation 481111 - Passenger Air Transportation 481112 - Freight Air Transportation 481211 - Nonscheduled Chartered Passenger Air Transportation 481212 - Nonscheduled Chartered Freight Air Transportation 481219 - Other Nonscheduled Air Transportation 482111 - Line Haul Railroads - Railway Transportation 482112 - Short Line Railroads 483111 - Deep Sea Freight Transportation 483112 - Deep Sea Passenger Transportation 483113 - Coastal and Great Lakes Freight Transportation 483114 - Coastal and Great Lakes Passenger Transportation 483211 - Inland Water Freight Transportation 483212 - Inland Water Passenger Transportation</p>	

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AT&T (FirstNet)	Verizon Wireless
<p>484110 - General Freight Trucking, Local</p> <p>484220 - Specialized Freight (except Used Goods), Trucking, Local</p> <p>484230 - Specialized Freight (except Used Goods), Trucking, Long Distance</p> <p>485111 - Mixed Mode Transit Systems</p> <p>485112 - Commuter Rail Systems</p> <p>485113 - Bus and Other Motor Vehicle Transit Systems</p> <p>485119 - Other Urban Transit System</p> <p>485210 - Interurban and Rural Bus Transportation</p> <p>485410 - School & Employee Bus Transportation</p> <p>485510 - Charter Bus Industry</p> <p>488111 - Air Traffic Control</p> <p>488119 - Other Airport Operations</p> <p>488190 - Other Support Activities for Air Transportation</p> <p>488210 - Support Activities for Rail Transportation</p> <p>488490 - Other Support Activities for Road Transportation</p> <p>491110 - Postal Service</p> <p>492110 - Couriers & Express Delivery Services</p> <p>492210 - Local Messengers & Local Delivery</p> <p>532411 - Commercial Air, Rail & Water Transportation Equipment Rental & Leasing</p> <p>561431 - Private Mail Centers</p> <p>926120 - Transportation Administration</p> <p>926150 - Transportation Regulation, Licensing & Inspection of Miscellaneous Commercial Sectors</p> <p>Health Care and Public Health</p> <p>621112 - Health Care Practitioners</p> <p>621493 - Freestanding Ambulatory Surgical and Emergency Centers</p> <p>622110 - General Medical and Surgical Hospitals</p> <p>923120 - Public Health Programs</p> <p>Critical Manufacturing</p> <p>211130 - Extraction</p> <p>236210 - Industrial Building Construction</p> <p>236220 - Commercial and Institutional Building Construction</p> <p>237310 - Highway, Street and Bridge Construction</p>	

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AT&T (FirstNet)	Verizon Wireless
<p>237990 - Other Heavy and Civil Engineering Construction 811310 - Industry Equipment Repair</p> <p>Construction 237110 - Water and Sewer Line and Related Structures Construction 238910 - Site Preparation Contractors 238990 - All Other Specialty Trade Contractors 532412 - Construction, Mining, & Forestry Machinery and Equipment Rental & Leasing</p> <p>Chemical 541330 - Chemical Engineering Services 541350 - Chemical Building Inspection Services 541620 - Chemical Environmental Consulting Services 541690 - Chemical Other Scientific and Technical Consulting Services 561612 - Protective Services</p> <p>Information Technology 541512 - Computer Systems Design Services 541519 - Computer Disaster Recovery</p> <p>Professional, Scientific and Technical Services 541360 - Geophysical Surveying & Mapping Services 541370 - Survey & Mapping (except Geophysical) Services</p> <p>Entities that are not included in the list of Public Safety Entities set forth above, but who have individual employees or departments that perform the same functions as the Authorized Users of Primary User Public Safety Entities, can request that a limited number of Primary User FirstNet Plans be made available to those employees or departments. Similarly, Extended Primary Users who have employees or departments who perform the same functions as the Authorized Users of a Primary User Public Safety Entity can request access to a limited number of Primary User FirstNet Plans.</p>	

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Eligible Entities whose NAICS designation is not listed among those above but who provide a first responder or related public safety function can contact EOPSS at psbo@mass.gov to request a waiver to purchase these services. Waivers must be approved by the EOPSS Undersecretary for Forensic Science and Technology and the selected wireless carrier.

Subcontractors

The awarded vendor's use of subcontractors is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract. Prior approval of the department is required for any subcontracted service of the Contract. Contractors are responsible for the satisfactory performance and adequate oversight of their subcontractors.

Construction Requirements

Purchasers must ensure that **any** services involving construction procured under this contract are limited to \$50,000 or less.

Purchasing entities are responsible for compliance with applicable construction law requirements. Information concerning specific M.G.L. c. 149 and c. 30 construction requirements may be found in the Office of the Inspector General's Public Procurement Charts at: <https://www.mass.gov/download-oig-public-purchasing-and-public-construction-manuals>. It is the responsibility of the Eligible Entity to determine whether installation work includes construction as defined by M.G.L. c.149 or M.G.L. c.30, §39M. Chapter 30B Procurement Assistance from the Office of the Inspector General is available at mass.gov/ig/procurement-assistance. Access the 30B Hotline at 617-722-8838 or email them at: 30BHotline@massmail.state.ma.us.

Questions about public construction bidding should be directed to Deborah Anderson, Counsel II for the Attorney General's Office, at 617-963-2371. Visit the Attorney General's [web page](#) to learn more about Public Bidding Laws.

See [Quotes Including Construction Services Requirements](#) below for information on quoting these types of projects.

Pricing, Quote and Purchase Options

Purchase Options

The purchase options identified below are the only acceptable options that may be used on this contract:

It is recommended that buyers solicit multiple quotes for purchases under this statewide contract.

- Orders placed under this contract should include the following statement: "This order is placed under Statewide Contract ITT72 1B PSGW." This contract includes the following language, "Establishing Statewide Contract ITT72 for Public Safety Grade Wireless Data Services ONLY. This contract is specific to Section D.8 of ITT72 RFR, COMMBUYS Bid# BD-19-1080-OSD03-SRC01-31414. It also incorporates any portions of Category 1B relevant to this Section D.8. Furthermore, the Commonwealth and the Vendor agree that any language contained or referenced in the Vendor's bid response which conflicts with, or has the effect of deleting, replacing, or modifying any term of the ITT72 RFR (COMMBUYS Bid# BD-19-1080-OSD03-SRC01-31414)

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shall be interpreted as superseded by the language of the ITT72 RFR unless specifically agreed to by OSD in writing. Language contained in Vendor response documents or documents which require customer acceptance, such as click-through agreements, which imposes any obligation on customers beyond those contained in the ITT72 RFR is rejected unless specifically agreed to by OSD in writing.” Users with questions regarding terms and conditions contained in vendor documents or web pages may contact the OSD Contract Manager.

- This is a fee for service contract
- This contract allows outright purchase of equipment related to the wireless services

Pricing Options

- **Ceiling/Not-to-Exceed:** Contract discounts and other pricing published under the contract represents “ceiling” or “not-to-exceed” pricing, and may be further negotiated.

Product/Service Pricing and Finding Vendor Price Files

Product pricing may be found under individual MBPO please refer to the [vendor information](#) page, where links to all the vendors MBPO's is provided.

Setting up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or COMMBUYS@mass.gov.

When contacting a vendor on statewide contract, always reference “ITT72 1B PSGW” to receive contract pricing.

Quick Search in COMMBUYS

Log into COMMBUYS, and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

How To Purchase From The Contract

For larger quantities we recommended buyers solicit quotes by following below step.

- **Solicit quotes and select and purchase quoted item in COMMBUYS**
This COMMBUYS functionality provides a mechanism to easily obtain quotes, as specified by the Contract. The buyer would create a Release Requisition, and then convert it to a Bid. After approval by the buyer approving officer, the bid is then sent to selected vendors to request quotes. Buyers must include “ITT72 1B PSGW RFQ” when entering information in the Description field. To request quotes please use [Master Contract Record](#) MBPO which is solicitation enabled.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

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- The *COMMBUYS Purchase Orders* section, and choose the *How to Request Quotes from Vendors on Statewide Contracts* job aid or one of the quick reference guides.

- **Directly purchase fixed price items through COMMBUYS**

This contract allows buyers to find and quickly purchase specific products/services with pricing within COMMBUYS. In other words, it allows you to create a Release Requisition in COMMBUYS, submit the requisition for approval, and send the vendor a Release Purchase Order.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage and select:

- The *COMMBUYS Requisitions* section, and choose the *How to Make a Statewide Contract Purchase in COMMBUYS (Contract Purchase)* job aid.

- **Document items in COMMBUYS that have already been purchased**

This type of contract allows buyers to document a contract purchase in COMMBUYS that already has taken place through a Request for Payment Authorization (RPA) Release Requisition. It also allows MMARS users to easily keep track of spend. NOTE: MMARS and COMMBUYS do not interface –payment request and invoice should be reported in both MMARS and COMMBUYS separately.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Requisitions* section, and choose the *How to Record a Contract Purchase Previously Made* job aid.

Obtaining Quotes

Contract users should always reference ITT72 1B PSGW when contacting vendors to ensure they are receiving contract pricing. Quotes, not including construction services, should be awarded based on best value.

For a full description of how to complete a quote in COMMBUYS visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section, and choose the *How to Request Quotes from Vendors on Statewide Contracts* job aid.

Quotes Including Construction Services

Please note specific requirements that apply for quoting construction services, depending upon the scope of your bid:

- Where the construction services are less than \$10,000: Select a vendor based on sound business practices, consistent with your entity's procurement policies and procedures.
- For construction services valued from \$10,000-\$50,000: Must solicit a minimum of three quotes and receive two written responses; award to lowest responsible bidder.

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Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor. Contact the Comptroller Help and Support Desk at 617-973-2468 or via email at comptroller.info@mass.gov for additional support. When searching in MMARS please use ITT72 – PSGW.

Contract Exclusions

Taxes, surcharges, fees and other "regulatory cost items" are prohibited and may not be invoiced unless they are specified (description and pricing) in the price file accepted by the SST and published on COMMBUYS. Fees for activation of new services, upgrades, downgrades or cancellation of services are not allowed under this contract, unless specified in the price files.

Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

Additional Information

Other Discounts

Volume Discounts may be negotiated by buyer for larger volume purchases.

If the Needed Product Can Not be Found

If a product or service cannot be found in the vendor's catalog, price sheet or PunchOut, it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the product or service meets the scope of the product category, the vendor may be able to add it to their product offerings by contacting the OSD contract manager.

Performance and Payment Time Frames Which Exceed Contract Duration

All agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than 1 year beyond the current contract term of this Statewide Contract as stated on the [first page](#) of this contract user guide. No new agreements for services may be executed after the Contract has expired.



OPERATIONAL SERVICES DIVISION

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Strategic Sourcing Team Members

- Ann Roper-Quinn, City of Boston
- Ashish Patel, Operational Services Division
- Brad Steele, Executive Office of Technology Services and Security
- Brian Helman, Salem State University
- Cat Powers, Executive Office of Public Safety and Security
- Cynthia Heywood, Department of Corrections
- David Harvey, Department of Public Health¹
- David Sheafer, Executive Office of Education
- Edith Kwok, Department of Education
- Greg Martin, Executive Office of Health & Human Services
- Harri Rosenberg, Department of Transportation
- Jesse Cohen, Executive Office of Technology Services and Security
- Jim Blackburn, Department of Transportation
- Julia Wolfe, Operational Services Division
- Michael Brewer, Department of Transportation
- Scott Bailey, Executive Office of Public Safety and Security
- Tim Kennedy, Operational Services Division
- Tina Urato, Massachusetts Emergency Management Agency (MEMA)
- Zack Lax, Executive Office of Technology Services and Security

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Vendor List and Information*

Vendor	Master Blanket Purchase Order #	COMMBUYS Catalog Punch Out Available	Contact Person	Phone #	Email	Categories
**Master Contract Record (All contract documents)	PO-19-1080-OSD03-SRC01-16048	NA	Ashish Patel	617-720-3190	ashish.s.patel@mass.gov	1B: PSGW
AT&T Corp.	PO-19-1080-OSD03-SRC01-16050	TBD	Frank Zappulla	617-953-6199	fz1795@att.com	1B: PSGW
Cellco Partnership dba. Verizon Wireless	PO-19-1080-OSD03-SRC01-16054	TBD	Carolyn Jussaume	617-699-3900	carolyn.jussaume@vzw	1B: PSGW

*Note that COMMBUYS is the official system of record for vendor contact information.

**The Master Contract Record MBPO is the central repository for all common contract files. Price files may be found in the individual vendor's MBPO.

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